

COMMUNITY DEVELOPMENT COMMITTEE  
MEETING MINUTES OF SEPTEMBER 5, 2012  
CITY HALL WEST CONFERENCE ROOM  
CITY OF WYOMING, MICHIGAN

MEMBERS PRESENT: Krenz, Reeder, Sturim, Ziemba

MEMBERS ABSENT: Turner

STAFF PRESENT: Rynbrandt, Director of Community Services  
Lucar, Planning & Development Dept.

Welcome

Rynbrandt welcomed all to the meeting.

Call to Order

Chairman Reeder called the meeting to order at 6:35 p.m.

Approval of Agenda

Motion by Sturim, supported by Krenz, to approve the agenda. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by Sturim, supported by Ziemba, to approve the prior meeting minutes of February 1, 2012 and the notes of the April 4, 2012 meeting. Motion carried unanimously.

Public Hearing on the City of Wyoming Consolidated Annual Performance and Evaluation Report (CAPER)

Chairman Reeder opened the public hearing at 6:38 p.m. There was no public present. Chairman Reeder closed the public hearing at 6:38 p.m.

Public Comment on Agenda Items

There was no public present.

### Kent County Monitoring Agreement

Rynbrandt noted for FY 2011/12 the City had contracted with Kent County to perform the monitoring of CDBG Subrecipients – Fair Housing Center of West Michigan, Home Repair Services and Compassion This Way. The monitoring results showed no findings of concern. Kent County did an excellent job with the monitoring services. They have agreed to a one year contract extension, in which the fee may be increased slightly. Rynbrandt indicated she is currently reviewing the contract, will send it to the City Attorney for review and then to the City Council for their approval. Sturim thought the partnership with the County for these services made sense.

### Jurisdictional Collaboration Discussions

Rynbrandt recalled the discussions last year regarding review of possible consolidation and/or collaboration efforts with Kent County. It was concluded that the Committee and City Staff did not like the fact, as proposed by the County, that the City of Wyoming, as a HUD entitlement community, would have to apply to Kent County for its own funds. While discussions regarding consolidation have been tabled, discussions regarding collaborating have continued. There is still much support to pursue future joint studies for Impediments to Fair Housing, for example. Governor Snyder has established an opportunity to apply for monies, EVIP Grants, to perform studies on possible collaboration efforts between communities. Kent County has applied for these grant monies to secure a consultant to assist the County, and Cities of Grand Rapids and Wyoming in exploring CDBG collaboration opportunities. We are waiting for a decision on their application. Regardless of this funding, future discussion regarding collaboration efforts between communities will continue. Rynbrandt pointed out that the City of Grand Rapids and Kent County no longer have citizen boards. The Committee members all felt there was a need for a citizens board.

### Fiscal 2011/12 Year End Reports

Chairman Reeder referred to the year end reports included in the agenda for Home Repair Services, the Fair Housing Center of West Michigan and Compassion This Way (Taft Adopt-A-Block). Rynbrandt noted all the subrecipients are doing great work.

Rynbrandt noted the final year end numbers relative to Code Enforcement were still in the process of being closed out. She would supply them with a report at the October meeting.

Relative to the Community/School Liaison Officer, she just received their report and would provide it to the Committee in October.

Regarding the Neighborhood Stabilization Program, this grant is being closed out. The City successfully bought, rehabilitated and sold 18 homes with these grant funds.

Chairman Reeder asked if there was a way to obtain data to compare subrecipients' performance over the years. Rynbrandt said this may be difficult since the amounts for funding have been different every year. She indicated that she would ask the subrecipients to present such data comparisons in their annual presentation to the Committee.

Sturim asked if there has been any response yet from government officials regarding the Committee's request to lift the public service cap percentage on CDBG funding. Rynbrandt said there has been no response.

#### Officer Elections (Chairperson, Vice-Chairperson)

Rynbrandt opened the nominations for the office of Chairperson. Motion by Sturim, supported by Krenz, to nominate Reeder as Chairperson. No other nominations were received and the nominations were closed. Reeder accepted the nomination. Motion carried unanimously to elect Reeder as Chairperson.

Chairman Reeder opened the nominations for the office of Vice-Chairperson. Motion by Sturim, supported by Chairman Reeder, to nominate Krenz as Vice-Chairperson. No other nominations were received and the nominations were closed. Krenz accepted the nomination. Motion carried unanimously to elect Krenz as Vice-Chairperson.

#### Committee Member Recruitment

Rynbrandt indicated there are currently four vacancies on the Committee. She would send out another mass e-mail to try and recruit more members. She asked the Committee members to also think about possible candidates. Krenz suggested developing a flyer that could be posted at the library and handed out. Lucar affirmed that she would develop the flyer by their next meeting.

#### Committee Member Concerns and Suggestions

Ziemba asked the results of the controversy regarding the City of Wyoming logo. Rynbrandt explained there was a group protesting against the church symbol being part of the City's logo. At this point, the City is not taking formal steps to challenge it, but it is the City's stance that the logo represents a city of faith. Other groups have been coming forward to support the City's logo.

Ziemba asked, since the fence is coming down around the old General Motors parking lot on 36<sup>th</sup> Street, is there an opportunity to use this lot for Hillcroft Park event parking. Right now cars are parked on both sides of the street because of the lack of parking. Rynbrandt would look into this possibility.

Ziemba mentioned he saw little publicity regarding National Night Out held in August. Rynbrandt noted the event is designed to be neighborhood focused and neighborhood groups publicize their events. It was on the City web site. Chairman Reeder said Wyoming Schools could publicize it in their summer newsletter next year which goes out to about 15,000 households.

Public Comment in General

There was no public present.

Adjournment

Motion by Sturim, supported by Ziemba, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:45 p.m.

(Tentative next meeting: **October 3, 2012**)

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Kimberly S. Lucar  
Planning & Development Department